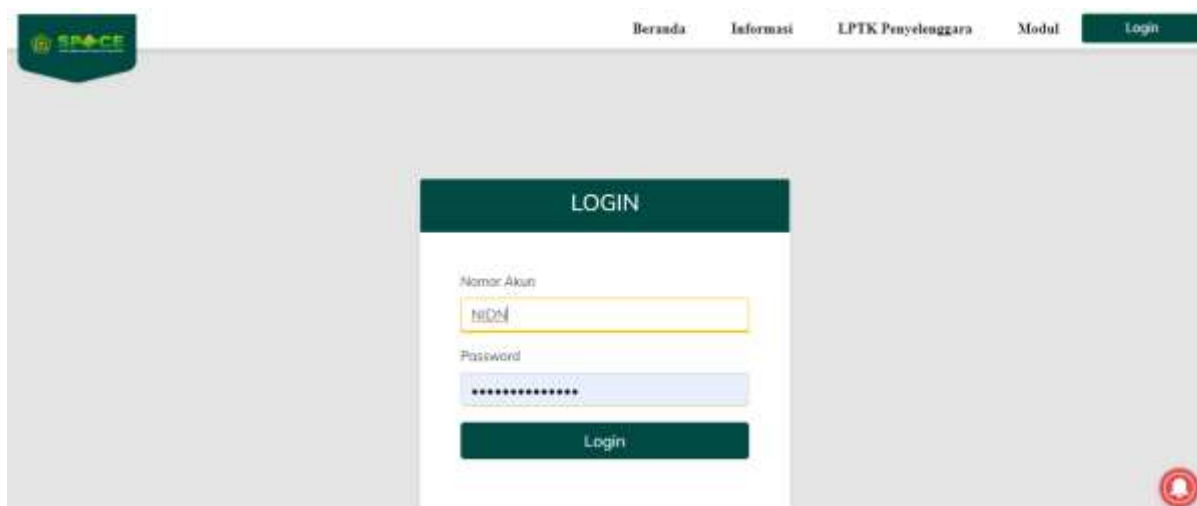


Manual untuk Lokakarya : Pengembangan Perangkat Pembelajaran dan PTK

Untuk Masuk SPACE

1. Klik <https://ppg.siagapendis.com/>
2. Klik login, Nomor akun : NIDN, Password : 123456



3. Pilih **PAI Lokakarya** atau **MADRASAH Lokakarya** (sesuai penugasan Bapak/Ibu)



4. Klik **buka modul** (sesuai penugasan Bapak/Ibu, di perangkat atau di penelitian tindakan kelas)

Data Lokakarya 00:19:33 - 19.06 jam

Jadwal Modul Anda

#	Nama Modul	Kelas	Tanggal Mulai	Tanggal Selesai	Jumlah Mahasiswa	Aksi
1	PERANGKAT PEMBELAJARAN	DKRA 1	12 Juli 2021	22 Juli 2021	16	Buka Modul
2	PENELITIAN TINDAKAN KELAS	PKKH 1	23 Juli 2021	29 Juli 2021	16	Buka Modul

5. Klik **lihat** untuk membuka modul

Detail Modul 00:19:49 - 19.07 jam

PERANGKAT PEMBELAJARAN

Lokakarya

File Terkait

[Lihat](#)

Pengantar

4

Konten

PERANGKAT PEMBELAJARAN

- Kontrak Belajar
- Penilaian Resume
- Disksusi
- Tugas
- Remedial
- Materi Tambahan

Detail Modul 00:22:43 - 19.12 jam

PENELITIAN TINDAKAN KELAS

Lokakarya

File Terkait

[Lihat](#)

Pengantar

5

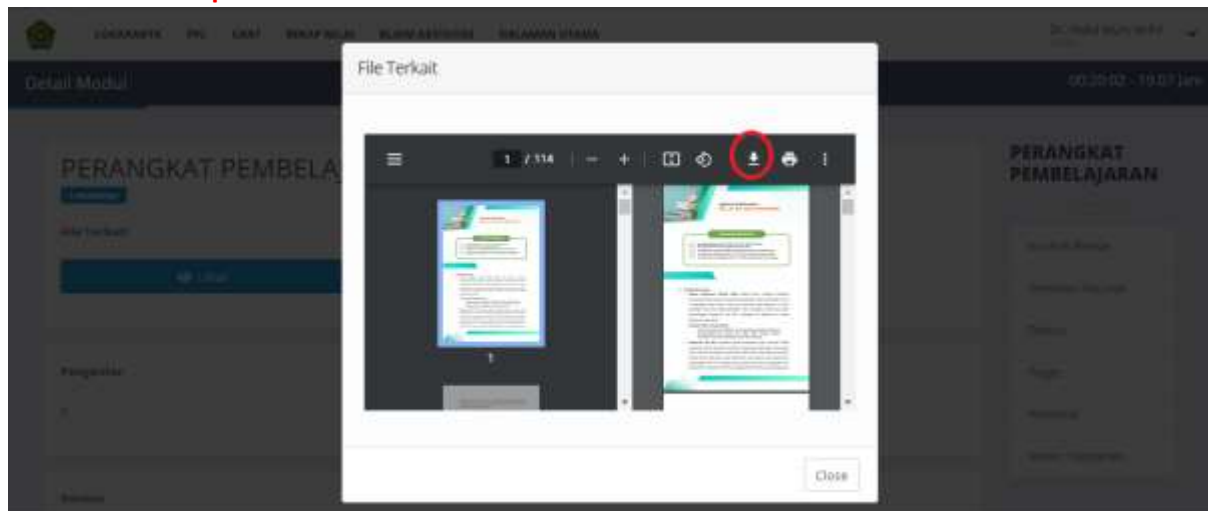
Konten

Capaian Pembelajaran

PENELITIAN TINDAKAN KELAS

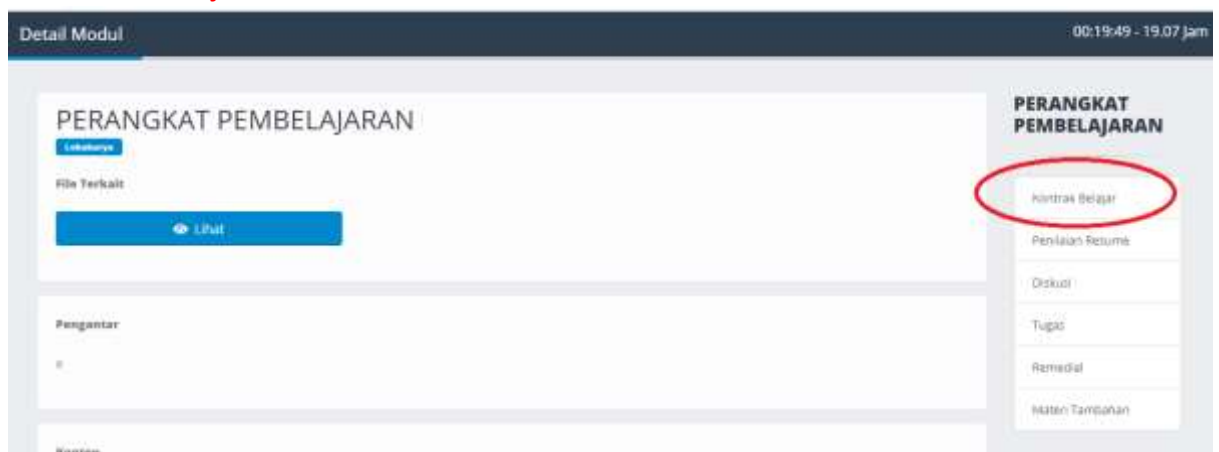
- Kontrak Belajar
- Penilaian Rencana
- Disksusi
- Tugas
- Remedial
- Materi Tambahan

6. Klik **tanda panah** untuk download atau unduh modul



KONTRAK BELAJAR

1. Klik **kontrak belajar**



2. Klik **edit**



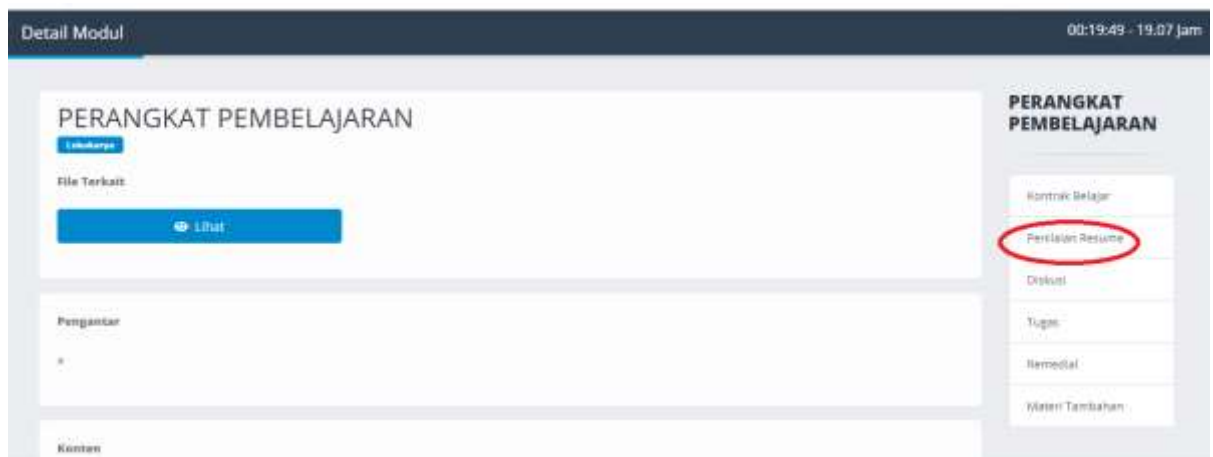
3. Ketik langsung atau copy-paste dari kontrak belajar yang sudah disiapkan dalam bentuk word

4. Klik **simpan**



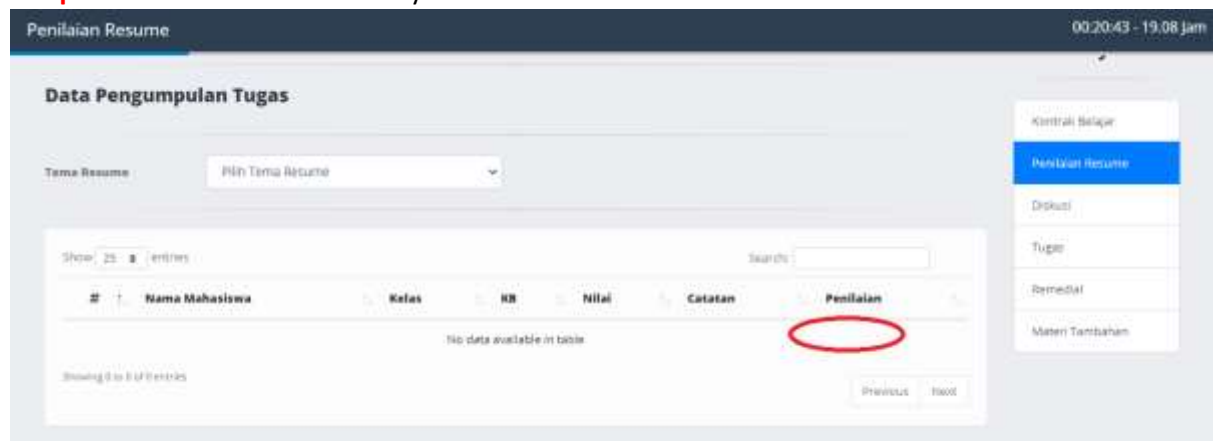
MENILAI RESUME

1. Klik **Penilaian resume**



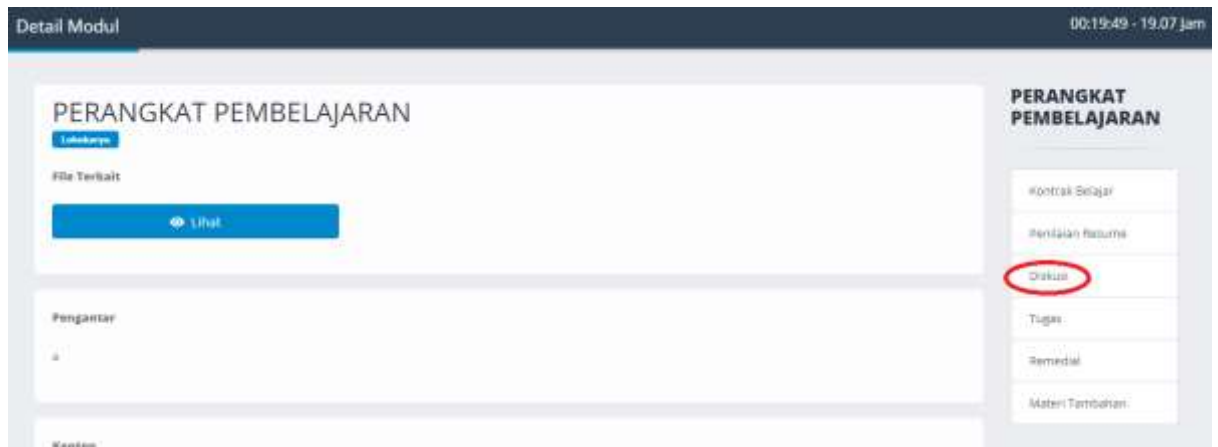
Bila mahasiswa sudah upload file resume, maka akan muncul daftar namanya (bila kosong berarti belum ada yang upload)

2. Klik **penilaian** dan tentukan nilainya

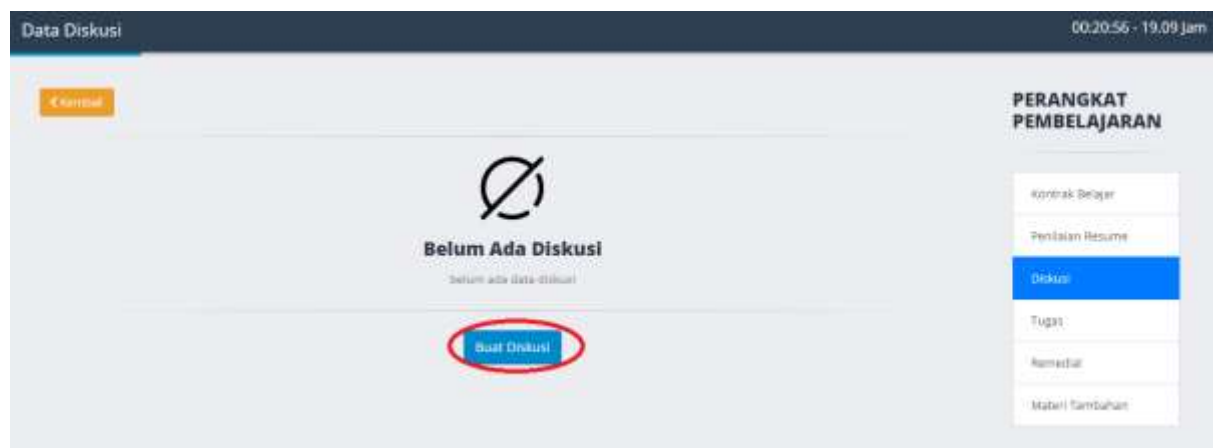


MEMBERIKAN INSTRUKSI DISKUSI

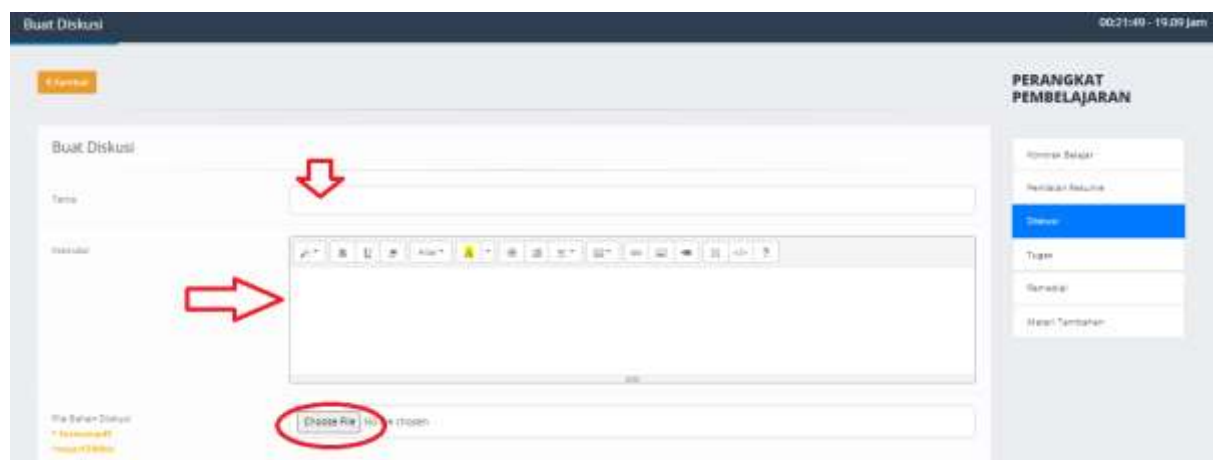
1. Klik **diskusi**



2. Klik **Buat Diskusi**



3. Ketik **tema** diskusi dan **ketik langsung instruksi diskusi**



4. Klik **Choose File** dan Upload **bahan diskusi** (bentuk pdf, maksimal 1200 kb)

5. Video conference: Pilih **Ya**

The screenshot shows a form for configuring a video conference. At the top, there is a dropdown menu labeled 'Ya' which is circled in red. Below it, there is a 'Provider' dropdown menu with a list of options: 'Jitsi Meet', 'Jitsi Meet', 'Google Meet', and 'Zoom Meet'. A red arrow points to the first 'Jitsi Meet' option. Below the provider list, there are two time selection fields: 'Tanggal Mulai' (Start Date) and 'Jam Mulai' (Start Time), both with red arrows pointing to their respective input areas. The 'Jam Mulai' field is set to '8:30'. Below these, there is a 'Jam Selesai' (End Time) field also set to '8:30'. At the bottom of the form, there is a large blue button labeled 'Simpan' (Save), which is also circled in red.

Pilih Salah satu

- Jitsi: langsung tentukan waktunya
- Google meet: **copy-paste link** nya tentukan waktunya
- Zoom meeting: **copy-paste link** nya tentukan waktunya

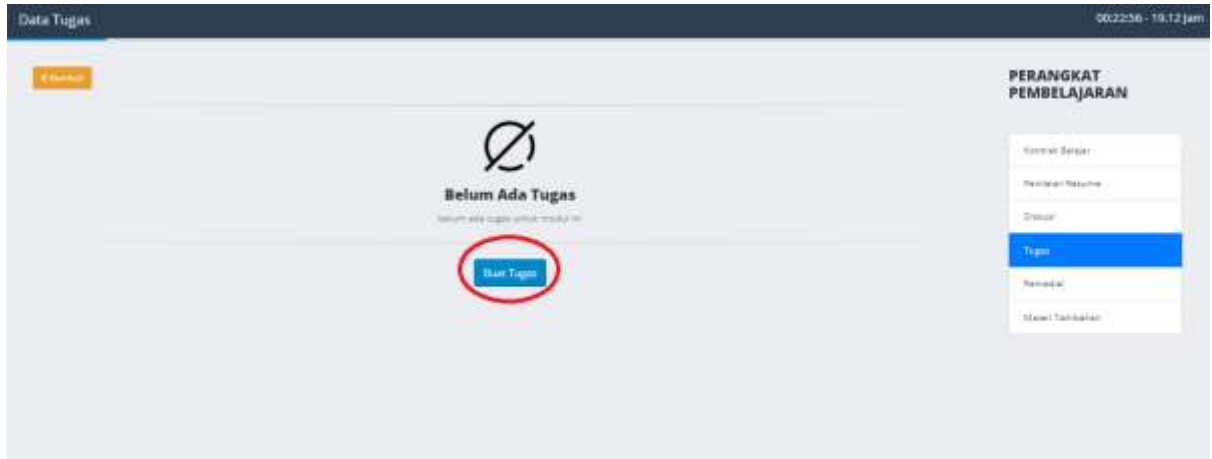
6. Klik **simpan**

MEMBERIKAN TUGAS

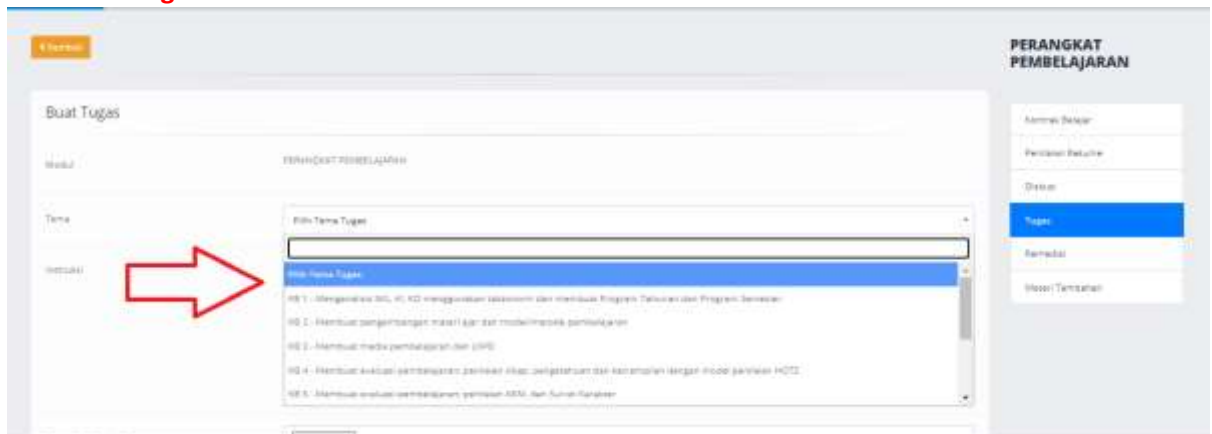
1. Klik **tugas**

The screenshot shows a web interface for managing learning devices. The main content area is titled 'PERANGKAT PEMBELAJARAN' (Learning Device) and contains a 'Video Terkunci' (Video Locked) section with a blue 'Lihat' (View) button. Below this, there are sections for 'Programas' and 'Basis'. On the right side, there is a sidebar titled 'PERANGKAT PEMBELAJARAN' with a list of items: 'Nomor Belajar', 'Penilaian Pertama', 'Tugas', 'Semester', and 'Materi Tambahan'. The 'Tugas' item is circled in red.

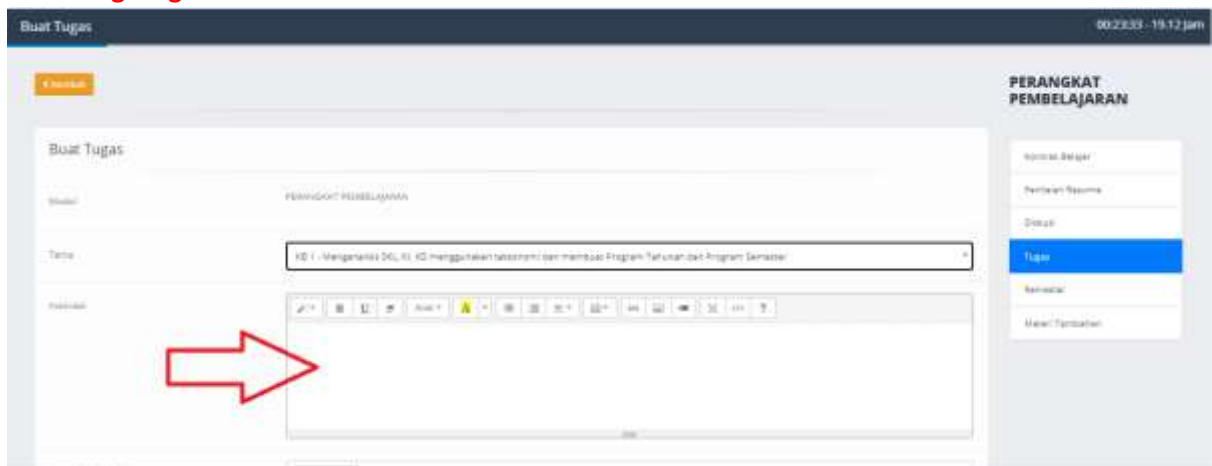
2. Klik **buat tugas**



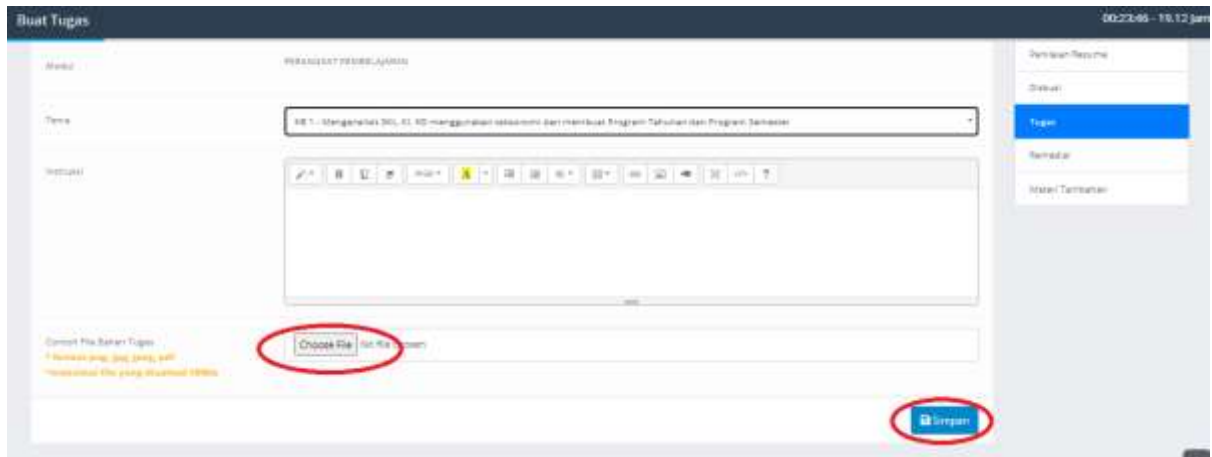
3. Pilih **tema tugas**



4. Ketik **langsung instruksi**



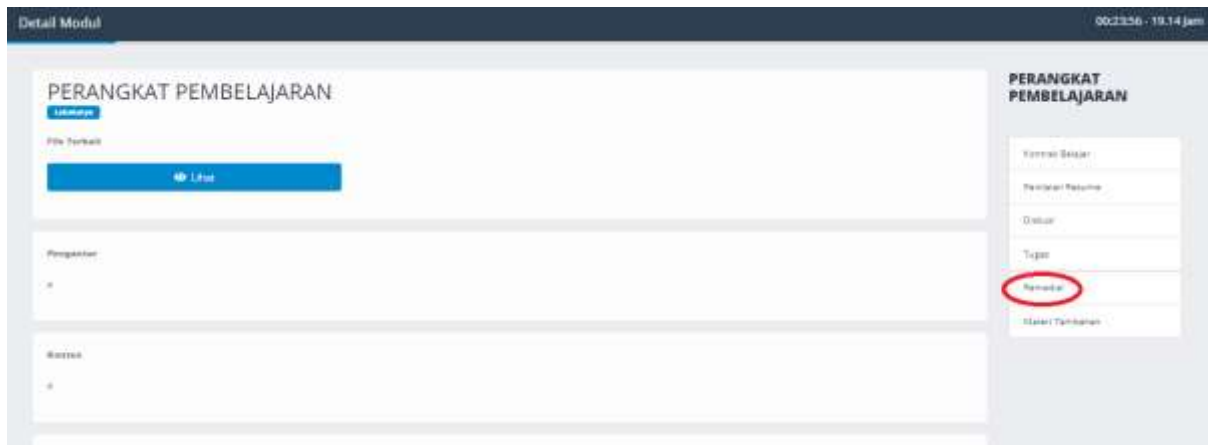
5. Upload file bahan tugas, klik **choose file** (bentuk png, jpg, jpeg, pdf, maksimal 500 kb)



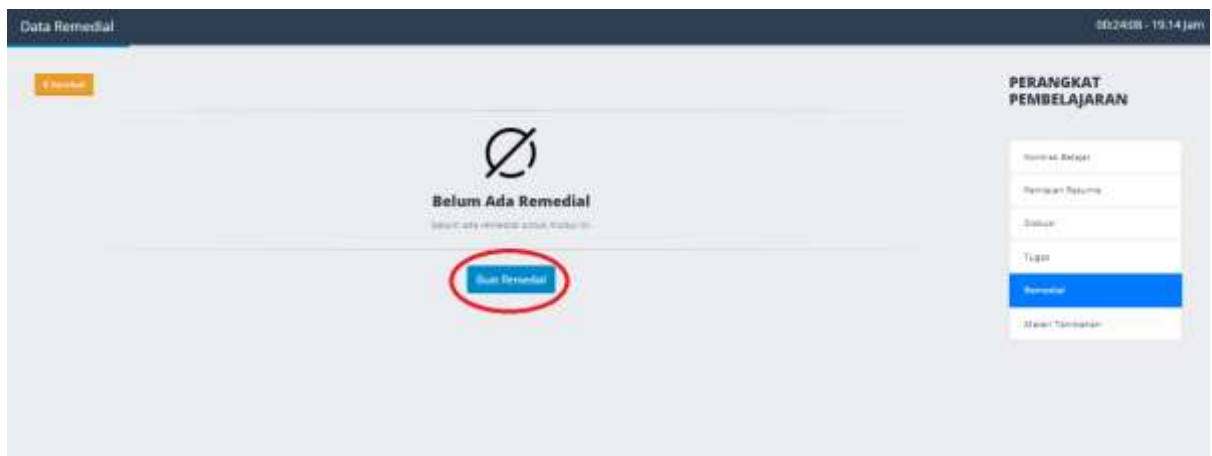
6. Klik **simpan**

MEMBERIKAN REMEDIAL

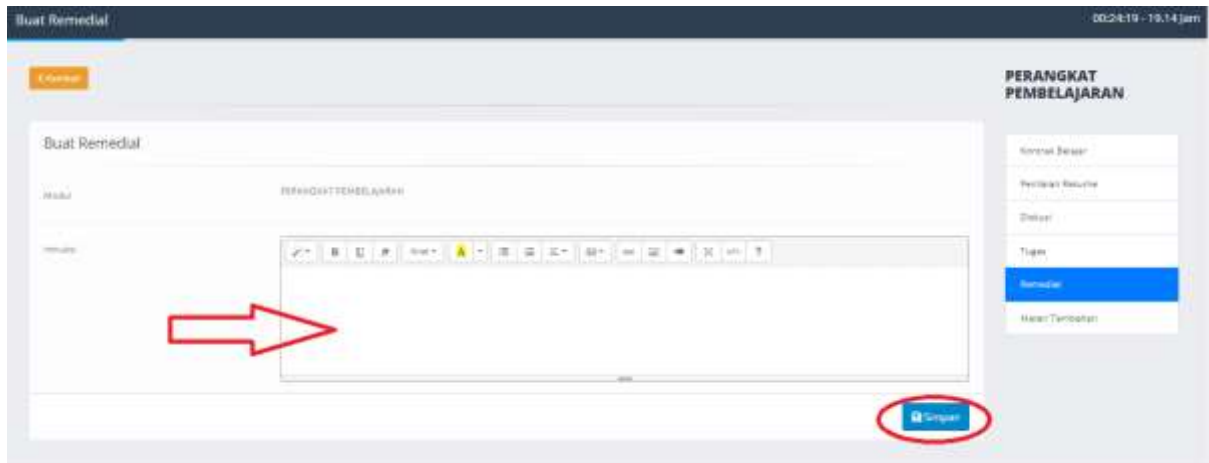
1. Klik **remedial**



2. Klik **buat remedial**



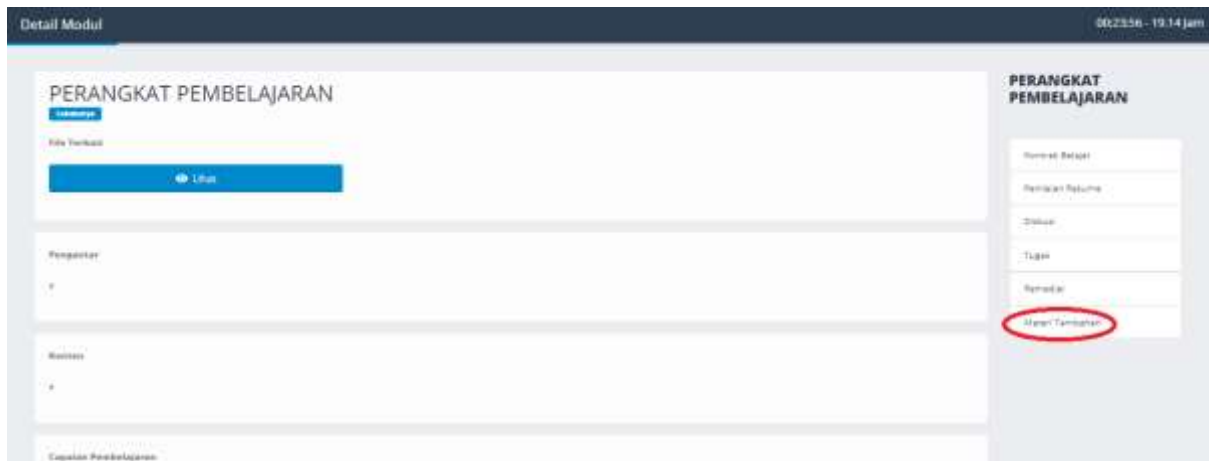
3. Ketik langsung **instruksi**



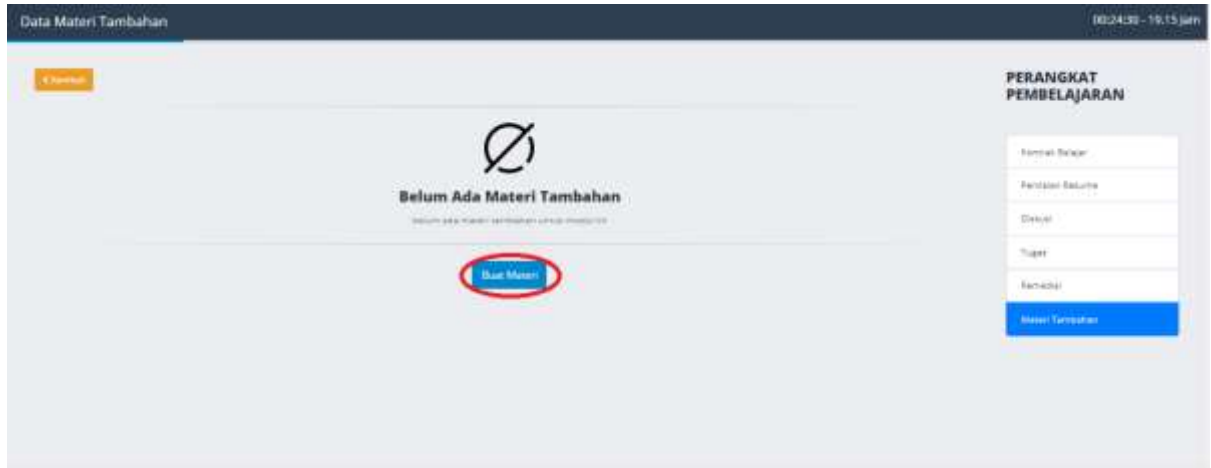
4. Klik **simpan**

MEMBERIKAN MATERI TAMBAHAN

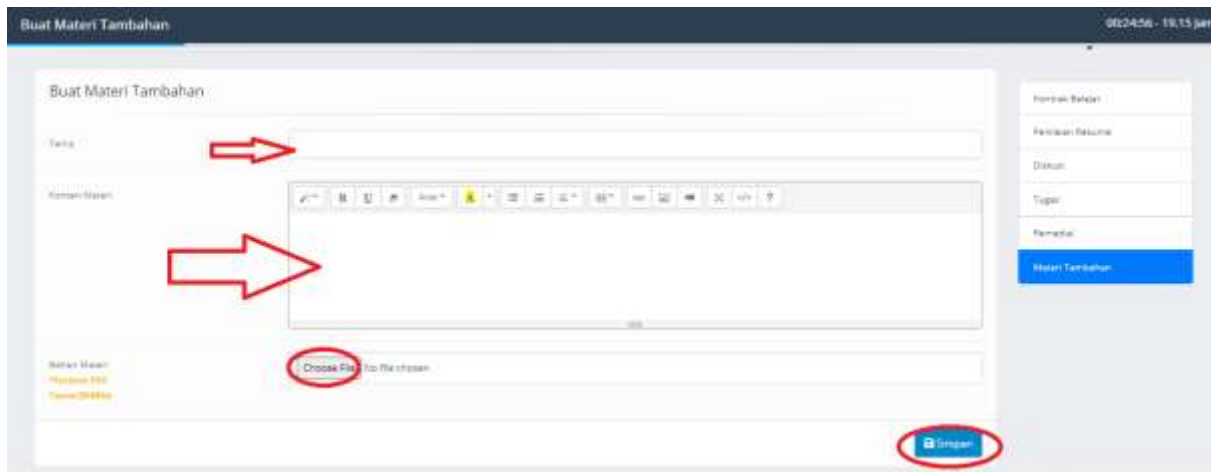
1. Klik **materi tambahan**



2. Klik **buat materi**



3. Ketik **tema**



4. Ketik atau copy-paste konten materi
5. Upload bahan materi, klik **choose file** (format pdf maksimal 2048 kb)
6. Klik **simpan**